Family Food Project – Fairmead Pilot

Steering Group meeting

The Source, 10.30am-12pm 6th June 2014

Agenda

1. Identify volunteer to take minutes
2. Apologies:
3. Agree minutes from last meeting
4. Clarify referral system, ?invite required, phoning accepted clients or referrers?,
5. Referrers to be contacted
6. Organisations to be contacted for information sharing/signposting on event days
7. Volunteer scheduling and phoning round, agree numbers required per event day
8. Volunteers recruited = 38
9. Kitchen safety – numbers – Lucie Browne/David Green/Emma Trahearn
10. Food Share: meeting
11. Food storage - Neal
12. Funding applications/budget - Barbara
13. Hollie Hutchinson/Steve Taylor: Activities update
14. Safeguarding – Baptist Church to provide something for volunteers to sign - Sue J
15. Knives/forks/spoons/tsps. – St Francis running an appeal
16. PCSO Claire Gilbert – Aaron/Sue J
17. Arrange next meeting.