Family Food Project – Fairmead Pilot

Steering Group meeting

The Source, 1pm – 2.30pm 10th July 2014

Agenda

1. Identify volunteer to take minutes
2. Apologies:
3. Agree minutes from last meeting
4. Food storage
   1. Chest freezer rental
   2. Insurance
   3. Hub fridge unit
   4. Garage/electricity supply (cost £24 for chest freezer)
   5. Shelving Nick
5. Fare Share
   1. Contract - Julie
   2. Costs = £120 (Barbara)
   3. Pasta/rice from Mars/ Fare Share advised? - Janey
6. Menu
   1. Caroline agreed text and jazz it up? - Neal
7. Pots and pans
   1. Stored at SureStart? Charlotte - Janey
   2. Soup pans to be collected Homestart - Barbara
8. Kitchen staff meeting – SureStart visit findings
9. Information Table progress (John)
10. Activities
    1. Steve Taylor – meeting update
11. Funding update
    1. Overall budget
    2. Mars application
12. Volunteers
    1. Contacted (Barbara/Sue)
    2. Munira/Denise/Liz (Outreach) – 11-2pm
13. PCSC – Claire Gilbert
14. Safeguarding agreements (Jane/John)
15. Current Referrals
    1. families with pre-school children
    2. 34 people, 20 on 15th  - update
16. Booking sheets
17. Thank you letters to say how they’ve helped the project– Val Hatton, Fare Share, Mars, Co-op, Sainsburys, Homestart, SureStart, MBC (Steve Taylor, Munira Bhula), The Hub…?
18. AOB
19. Arrange next meeting.